

Minutes of the regular Board meeting of the Town of Normanna, Minnesota, St. Louis County, held in the Normanna Town Hall, on Monday, December 17th, 2012 at 7:00 p.m. The meeting was called to order by Chair Daniel Johnson at 7:00 p.m.

Members Present: Chair-Supervisor Daniel Johnson, Supervisor Dennis Gunsolus, Supervisor Kimberly Grubb, and Clerk-Treasurer Ellen Hanson.

Others in Attendance: Vivian Hanson and Eric Norland.

Pledge of Allegiance: The Pledge of Allegiance to the Flag of the United States of America was recited.

Approval of Agenda: Johnson presented the agenda. Motion by Johnson to accept the agenda as presented, seconded by Gunsolus. Motion carried unanimously.

Approval of Board Minutes: The November 19th, 2012 minutes were reviewed. Motion by Johnson to approve the November 19th, 2012 Board minutes as amended, seconded by Grubb. Motion carried unanimously.

Normanna Fire Department (NFD): Norland reported there were 3 runs. Two were mutual aids calls. The department purchased a new incident command board with identification tags from MY-LOR for \$211.80. In January, Normanna will host the Lakehead Mutual Aid Association meeting. It is customary that the hosting department provide dinner for the group. Johnson will make arrangement with the department at their next meeting.

Normanna Land Use Committee Report: No report.

Fire Hall Propane or Electric: Gunsolus reported on his research of propane verses electric heating. It seems even with the dual fuel at the fire hall it would be more cost effective to shut down the electric boiler and heat with propane at this time. The cost difference is a \$1.70. Gunsolus strongly recommended to the fire department they shut down their current system and use propane.

Buildings and Grounds Report: No report.

Road and Bridge Report: We expected a quote from Kurt Rogers for the 2012/13 snowplowing season. Hanson spoke with him about submitting the quote; he said he would. Hanson will follow up with him.

Fire Department Liaison: Johnson reported the department asked him to work on the following policies: 1. How to deal with members not attending training and meetings; 2. A policy on back ground checks; and 3. Members not following protocol or performance issues. Johnson has done some research on the different policies but it will take some time to complete all of them. The new radios are in the trucks. Inactive members still have radios that will need to be returned.

Clerk's Report: Nothing new to report.

Old Business

Cloquet Valley Initiative Broadband (CVII): Grubb reported there was no meeting set for December. There will be two meetings in January; the 10th Compass Consultants will speak and on the 17th Rural Utility Service (RUS) will speak, both meetings are at the North Star Town Hall beginning at 7:00 p.m.

Building Committee: The committee met on November 20th. Members are Sandy Cooke, Doug Grubb, Lone Cooke, and Paul Hanson, chaired by Gunsolus. They talked about remodeling the existing building. Dennis volunteered to manage the project. The drawings will ready for their next meeting on January 9th, 2013.

Kings Court Township Land: Tabled.

New Business

March Elections: Elections will be held on March 12, 2013, from 5-8:00 p.m. at the town hall. One three year supervisor position is open for an election. January 1-15 is the filing for candidacy by appointment with the Clerk.

March Annual Meeting Agenda: Supervisors should be thinking about the agenda for next month when there will be more discussion.

January, February, and March 2013 Meeting Dates: The Board had a discussion about different meeting dates for board meetings. Monday, January 21 and Monday, February 18 are holidays which require the Board meet on a different day. Motion by Johnson for the Board to meet on the following days: Tuesday, January 22, 2013 at 7:00 p.m. followed by the Board of Audit meeting, Wednesday, February 20 at 7:00 p.m., and Monday, March 25 at 6:00 p.m. for the Reorganization meeting followed by the Board meeting, seconded by Gunsolus. Motion carried unanimously.

Treasurer's Report: Clerk Hanson distributed the Cash Control Statement, Net Pay Account Distribution Report, and Claims List for approval to the Supervisors. The claims list is attached and the other reports are in the Clerk book.

Beginning Balance – 11/01/2012 - \$119,175.50

Total Disbursements – November - \$47,128.01

Outstanding Checks - \$4,481.65

Total per Bank Statement – 11/30/2012 - \$115,092.88

December claims 1951-1959 totaled \$4,601.62 were presented for approval.

December payroll checks 2199-2203 totaled \$636.86.

Motion by Johnson to pay the claims as presented and accepted the November cash control statement, seconded by Grubb. Motion carried unanimously.

Petitions from the Floor: Norland discussed with the Board about the possibility for a Normanna Historical Society. He will check with the North East Minnesota Historical Society for direction on establishing a society.

Correspondence was reviewed.

Checks were signed.

The next meeting of the Board will be Tuesday, January 22nd, 2013 at 7:00 p.m.

A motion by Johnson, seconded by Grubb, and carried adjourned the meeting at 8:17 p.m.

Respectfully submitted,

Ellen Hanson, Clerk

Daniel Johnson, Chair