

Minutes of the regular Board meeting of the Town of Normanna, Minnesota, St. Louis County, held in the Normanna Town Hall, on Monday, June 15th, 2020 at 7:00 PM. The meeting was called to order by Chair Daniel Johnson at 7:00 PM.

Members Present: Chair Daniel Johnson, Supervisor Dennis Gunsolus, Supervisor Tammy Courrege, and Clerk/Treasurer Ellen Hanson.

Others in Attendance: None.

Pledge of Allegiance: The Pledge of Allegiance to the Flag of the United States of America was recited.

Approval of Agenda: Johnson presented the agenda. There was a motion by Johnson to accept the agenda as presented and seconded by Gunsolus. This motion carried unanimously.

Approval of Board Minutes: The Board of Supervisors meeting of May 18th, 2020 minutes were presented and reviewed. There was a motion by Johnson to approve the May 18th, 2020 Board minutes as presented and seconded by Courrege. This motion carried unanimously.

Normanna Fire Department (NFD)/Fire Liaison: There was no report from the fire department. Johnson met with the fire department in early June. Turnout gear is in process. DNR Grant was submitted for new boots and fire hoods. Fire Hall Garbage: Johnson will check in to garbage service. There was a discussion about medical supplies for the fire department; ordering online or going with a company that keeps the department supplied; Fit Testing: completion of all testing should be happening this summer. Hoods and boots would be purchased if the grant is received. There are some boots that are expired. Radio Straps prevent the radios from falling out of pockets and some of the fire fighters would like a few straps purchased.

Normanna Land Use Committee Report: Gunsolus reported there was nothing new to report. The Board made re-appointments of: tabled until next meeting. Johnson presented a draft letter to send to the county regarding the Pioneer road gravel pit: tabled until next meeting. Resident complaint was discussed. Stolp hearing results: his variance was denied.

Buildings and Grounds Report: Johnson and Courrege reported on tree removal at the cemetery. The Board was appreciative of the work that was done by the local residents and passed along their thanks. Fence repair: Johnson and Gunsolus will wire the loose pieces together.

Fire Department Liaison: See Fire Department report.

Road Report: Johnson reported he reached out to the County inquiring if there is gravel for Normanna this year. It is available for Normanna. Last year's resolution stated the township requested from the County 1400 tons of crushed gravel for \$6,027.02, equals 1000 cubic yards, plus hauling costs; estimated cost of project \$16,000.

Clerk's Report: Hanson presented a permit request from CenturyLink to lay fiber in the King's Court area. Johnson had agreed to grant the permit. Election judges: There was a motion by Johnson to approve the past election judge list for the August 11, 2020 Primary election, and seconded by Gunsolus. This motion carried unanimously. The township will need to purchase some PPE for the election judges and set up the town hall for social distancing for the August 11 election. Hanson stated that the Board needs to decide if the town hall is an acceptable polling place this year in light of COVID-19. They agreed it was and there is no need to change the polling place.

Old Business

Duluth Urban Water Shed Advisory Committee (DUWAC): Courrege reported there was nothing new to report.

Cloquet Valley Internet Initiative (CVII): Gunsolus reported there was nothing new to report.

New Business

Resolutions: Resolution 2020-04 Credit card policy and 2020-05 Expense policy were discussed and will be finalized at the July meeting. Resolution 2020-06 Resolution Accepting Donation: Johnson explained he had received donations from neighbors for the fire department parade for a total of \$114.07 to cover the costs incurred by the department. This resolution accepts the donation of \$114.07. There was a motion by Johnson to accept Resolution 2020-06 and seconded by Gunsolus. This motion carried unanimously.

Rummage Sale: The Board decided there would be no rummage sale this year.

Treasurer's Report: Clerk Hanson distributed the Cash Control Statement, Net Pay Account Distribution Report, and Claims List for approval to the Supervisors. The claims list and cash control statement are attached and the other reports are in the Clerk's book.

Beginning Balance –05/01/2020-\$75,198.28
Total Receipts - \$7,264.63
Total Disbursements - \$2,850.81
Outstanding Checks - \$410.77
Total per Bank Statement –05/31/2020 - \$80,022.87
June claims 2735-2738 totaled \$3,044.02 were presented for approval.
June payroll checks 3364-3367 totaled \$587.58

There was a motion by Johnson to pay the June claims as presented and accepted the May cash control statement and seconded by Courrege. This motion carried unanimously.

Petitions from the Floor: There were no petitions.

Checks were signed.
Correspondence was read.

There was a motion by Johnson to adjourn the meeting at 8:44 p.m. and seconded by Gunsolus. This motion carried unanimously.

Respectfully submitted,

Ellen Hanson, Clerk

Daniel Johnson, Chair


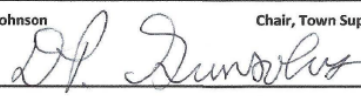
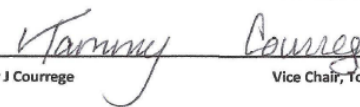
Town of Normanna

Cash Control Statement

6/14/2020

For the Period : 5/1/2020 To 5/31/2020

Name of Fund	Beginning Balance	Total Receipts	Total Disbursed	Ending Balance	Less Deposits In Transit	Plus Outstanding Checks	Total Per Bank Statement
General Fund	\$18,574.96	\$5.63	\$588.51	\$17,992.08	\$0.00	\$50.79	\$18,042.87
Road and Bridge	\$31,649.62	\$0.00	\$876.25	\$30,773.37	\$0.00	\$0.00	\$30,773.37
Building	\$6,269.50	\$0.00	\$0.00	\$6,269.50	\$0.00	\$0.00	\$6,269.50
Cemetery	\$772.18	\$0.00	\$0.00	\$772.18	\$0.00	\$0.00	\$772.18
Fire Department	\$17,654.22	\$7,259.00	\$1,386.05	\$23,527.17	\$0.00	\$359.98	\$23,887.15
Impress Fund	\$277.80	\$0.00	\$0.00	\$277.80	\$0.00	\$0.00	\$277.80
Total	\$75,198.28	\$7,264.63	\$2,850.81	\$79,612.10	\$0.00	\$410.77	\$80,022.87

	<u>6/15/20</u>
Daniel R Johnson Chair, Town Supervisor	Date
	<u>6/15/20</u>
Dennis Gunsolus Town Supervisor	Date
	<u>6/15/20</u>
Tammy J Courrage Vice Chair, Town Supervisor	Date


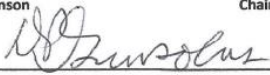

Town of Normanna

Claims List for Approval

6/14/2020

Date Range : 6/1/2020 To 6/30/2020

Date	Vendor	Description	Claim #	Total	Account #	Account Name	Detail
06/15/2020	CenturyLink	2020:May Telephone	2735	\$33.52	100-41940-321-	General Government Buildings and Plant	\$33.52
06/15/2020	Rodda Grading & Excavating	Inv.1383:Grader/Blading: King's Court roads (4/22, 5/8, 5/12, 5/18/20)	2736	\$2,897.50	201-43122-403-	Unpaved Streets	\$2,897.50
06/15/2020	Minnesota Power	2020:May Electric	2737	\$104.01	100-41940-381-	General Government Buildings and Plant	\$42.24
					225-42280-381-	Fire Stations and Buildings	\$61.77
06/15/2020	Minneapolis Oxygen Company	Inv.00060165:Rental for 5 small cylinders	2738	\$8.99	225-42220-215-	Fire Fighting	\$8.99
Total For Selected Claims				\$3,044.02			\$3,044.02

		
_____ Daniel R Johnson Chair, Town Supervisor	_____ Dennis Gunsolus Town Supervisor	_____ Tammy J Courge Vice Chair, Town Supervisor
6/15/20	6/15/20	6/15/20
Date	Date	Date

RESOLUTION #2020-06**RESOLUTION ACCEPTING DONATION**

WHEREAS, The Town Board of Normanna Township, St. Louis County, is authorized to accept and maintain donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens; and

WHEREAS, the following persons and entities have offered to contribute the donations set forth below to the township;

<u>Name of Donor</u>	<u>Donation</u>
Dan Johnson	\$114.07

WHEREAS, the terms or conditions of the donation, if any, are as follows:

Terms or Conditions

The donation will be used to repay the fire department for items and materials that were purchased for their community event in the spring of 2020.

WHEREAS, all such donations have been contributed to the township for the benefit of its citizens, as allowed by law; and

WHEREAS, The Township Board finds that it is appropriate to accept the donation offered.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN BOARD OF NORMANNA TOWNSHIP, ST. LOUIS COUNTY MINNESOTA, AS FOLLOWS:

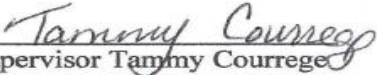
1. The donation described above is accepted and shall be used in accordance with noted terms or conditions either alone or in cooperation with others, as allowed by law.
2. The town clerk is hereby directed to acknowledge the donor of the town's acceptance of the donation.
3. Adopted by the Town Board of Normanna Township on June 15th, 2020.

Resolution #2020-06

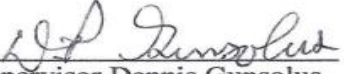
Approved by the Board:



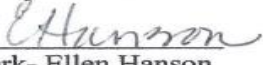
Chair Daniel Johnson



Supervisor Tammy Courreges



Supervisor Dennis Gunsolus

Attest: 
Town Clerk- Ellen Hanson



Town of Normanna

6472 French River Road
Duluth MN 55804
218.525.1848

January 22, 2020

TO: Normanna Town Supervisors
FROM: Ellen Hanson, Clerk-Treasurer
RE: Appointment of Election Judges

Listed below are the certified Normanna Election Judges that are eligible to serve. The Clerk may make election judge appointments to fill vacancies should they occur. I recommend they all be appointed to serve as election judges. Thank you.

- Susan Baker
- Sandy Cooke
- Ellen Hanson (Head Judge)
- Vivian Hanson (Head Judge)
- Andrew Kinnear
- Clark Peterson
- Leslie Peterson
- Tammy Courrege