

Minutes of the regular Board meeting of the Town of Normanna, Minnesota, St. Louis County, held in the Normanna Town Hall, on Monday, December 20th, 2018 at 7:00 p.m. The meeting was called to order by Chair Daniel Johnson at 7:00 p.m.

Members Present: Chair-Supervisor Daniel Johnson, Supervisor Dennis Gunsolus, Supervisor Tammy Courrege, and Clerk/Treasurer Ellen Hanson.

Others in Attendance: Vivian Hanson.

Pledge of Allegiance: The Pledge of Allegiance to the Flag of the United States of America was recited.

Approval of Agenda: Johnson presented the agenda. Motion by Johnson to accept the agenda as presented, seconded by Gunsolus. Motion carried unanimously.

Approval of Board Minutes: The Board of Supervisors meeting of November 19th, 2018 minutes were presented and reviewed. Motion by Johnson to approve the November 19th, 2018 Board minutes as presented and seconded by Courrege. Motion carried unanimously.

Normanna Fire Department (NFD): Johnson reported on the First Responder Applicant/Training: the new member is taking EMT training. There was no other news from the department.

Normanna Land Use Committee Report: Gunsolus reported there was nothing new to report.

Buildings and Grounds Report: Johnson reported there was nothing new to report.

Fire Department Liaison: Johnson reported there was nothing new to report.

Road Report: Johnson reported on the County sanding roads. If their drivers feel it is necessary to lay sand down on icy roads they will do it without township permission and if there are special circumstances they will contact Johnson for his approval. The final road work was completed for the season.

Clerk's Report: Hanson reported the filing dates for candidates are January 1-15, 2019 and the hall will be open from 1-5 p.m. on January 15th or other arrangements will be made. The second half of the property taxes came in at \$35,668.58.

Old Business

Duluth Urban Water Shed Advisory Committee (DUWAC): Courrege reported the next meeting is on December 20th and they will be presenting information on beaver dams.

Cloquet Valley Internet Initiative (CVII): Gunsolus reported there was a meeting he attended and service may be improving in Normanna Township.

Snow Plow Bid: Kurt Rogers submitted a snow plowing quote for \$50 per event. Motion by Johnson to accept Kurt Rogers snow plowing quote for \$50 per event for the 2018/2019 season, seconded by Gunsolus. Motion carried unanimously.

New Business

January, February, and March 2019 meeting dates: The Board had a discussion on the meeting dates for

January, February, and March 2019. The regular meeting dates in January and February fall on federal holidays and need to be re-scheduled. The March meeting has to be changed to allow for enough time for certification of the election results. Motion by Johnson to change the January meeting to Monday, January 28 at 7:00 p.m. followed by the Board of Audit, the February meeting to Monday, February 11th at 7:00 p.m. followed by the Board of Audit, and the March meeting to Monday, March 25 at 7:00 p.m., seconded by Gunsolus. Motion carried unanimously.

2020 Levy Amounts: Hanson will have the budget reports ready for the Board at the January meeting.

March Annual Meeting Agenda: Johnson asked the Board to think about items they want to add to the agenda.

March Election: The Annual Election is March 12th, 2019 from 5:00-8:00 p.m.

Treasurer's Report: Clerk Hanson distributed the Cash Control Statement, Net Pay Account Distribution Report, and Claims List for approval to the Supervisors. The claims list is attached and the other reports are in the Clerk's book.

Beginning Balance –11/1/2018-\$57,396.31

Total Receipts - \$6.88

Total Disbursements - \$14,206.22

Outstanding Checks - \$268.98

Total per Bank Statement –11/30/2018 - \$43,465.95

December claims 2589-2594 totaled \$8,355.18 were presented for approval.

December payroll checks 3139-3142 totaled \$663.38.

Motion by Johnson to pay the December claims as presented and accepted the November cash control statement, seconded by Courrege. Motion carried unanimously.

Petitions from the Floor:

Newsletter: Hanson presented a draft of the newsletter. Motion by Johnson to send out the newsletter as presented, seconded by Gunsolus. Motion carried unanimously.

Checks were signed.

Correspondence was read.

Motion by Johnson to adjourn the meeting at 7:41 p.m., seconded by Courrege. Motion carried unanimously.

Respectfully submitted,

Ellen Hanson, Clerk

Daniel Johnson, Chair

Town of Normanna

Claims List for Approval

12/16/2018

Date Range : 12/1/2018 To 12/31/2018

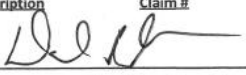
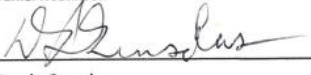

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
12/17/2018	Rodda Grading & Excavating	Inv.1269:Road work (10/21-11/17/18)1 Nicole,Lookout, Wikstad,Hagen,Kos:Ditch ,Grade,Blade	2589	\$4,327.50			
					201-43122-403-	Unpaved Streets	\$4,327.50
12/17/2018	CenturyLink	2018:Nov. Telephone	2590	\$37.18			
					100-41940-321-	General Government Buildings and Plant	\$37.18
12/17/2018	MATIT	Inv.19913102:Worker's Compensation Package (01/01/19-01/01/19)	2591	\$600.00			
					100-41970-151- 225-41970-151-	Insurance Insurance	\$180.00 \$420.00
12/17/2018	Eagle Lake Excavating, LLC	Widened Koski Road (Hauled out 1 load stumps, 7 loads dirt; in 4 loads pit, 2 loads cl 5)	2592	\$3,000.00			
					201-43122-403-	Unpaved Streets	\$3,000.00
12/17/2018	DSC Communications	Inv.2183260:Portable Radio Repairs (2 Batteries,2 Belt Clips,Autotune,Vol. Switch)	2593	\$340.50			
					225-42220-323-	Fire Fighting	\$340.50
12/17/2018	Fire Safety USA, Inc.	Inv.117977:4 ft Leather Shield Front	2594	\$50.00			
					225-42220-240-	Fire Fighting	\$50.00
Total For Selected Claims				\$8,355.18			\$8,355.18

Town of Normanna

Claims List for Approval

12/16/2018

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<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
						12/17/18	
	Daniel R Johnson		Chair, Town Supervisor			Date	
						12/17/18	
	Dennis Gunsolus		Vice Chair, Town Supervisor			Date	
						12/17/18	
	Tammy J Courge		Town Supervisor			Date	

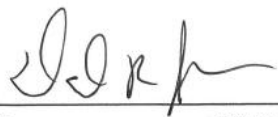
Town of Normanna


Cash Control Statement

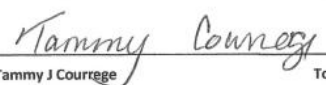
12/10/2018

For the Period: 11/1/2018 To 11/30/2018

Name of Fund	Beginning Balance	Total Receipts	Total Disbursed	Ending Balance	Less Deposits In Transit	Plus Outstanding Checks	Total Per Bank Statement
General Fund	\$21,390.92	\$6.88	\$3,101.26	\$18,296.54	\$0.00	\$268.98	\$18,565.52
Road and Bridge	\$10,785.99	\$0.00	\$6,705.00	\$4,080.99	\$0.00	\$0.00	\$4,080.99
Building	\$11,208.68	\$0.00	\$0.00	\$11,208.68	\$0.00	\$0.00	\$11,208.68
Cemetery	\$2,573.70	\$0.00	\$1,625.00	\$948.70	\$0.00	\$0.00	\$948.70
Fire Department	\$11,202.77	\$0.00	\$2,774.96	\$8,427.81	\$0.00	\$0.00	\$8,427.81
Impress Fund	\$234.25	\$0.00	\$0.00	\$234.25	\$0.00	\$0.00	\$234.25
Total	\$57,395.31	\$6.88	\$14,206.22	\$43,196.97	\$0.00	\$268.98	\$43,465.95


 _____ Date: 12/17/18
 Daniel R Johnson Chair, Town Supervisor


 _____ Date: 12/17/18
 Dennis Gunsolus Vice Chair, Town Supervisor


 _____ Date: 12/17/18
 Tammy J Courge Town Supervisor