

Minutes of the regular Board meeting of the Town of Normanna, Minnesota, St. Louis County, held in the Normanna Town Hall, on Monday, October 15<sup>th</sup>, 2018 at 7:00 p.m. The meeting was called to order by Chair Daniel Johnson at 7:00 p.m.

**Members Present:** Chair-Supervisor Daniel Johnson, Supervisor Dennis Gunsolus, Supervisor Tammy Courrege, and Clerk/Treasurer Ellen Hanson.

**Others in Attendance:** None.

**Pledge of Allegiance:** The Pledge of Allegiance to the Flag of the United States of America was recited.

**Approval of Agenda:** Johnson presented the agenda. Motion by Johnson to accept the agenda as presented, seconded by Gunsolus. Motion carried unanimously.

**Approval of Board Minutes:** The Board of Supervisors meeting of September 17<sup>th</sup>, 2018 minutes were presented and reviewed. Motion by Johnson to approve the September 17<sup>th</sup>, 2018 Board minutes as presented and seconded by Courrege. Motion carried unanimously.

**Normanna Fire Department (NFD):** Johnson received an update from the fire department. First Responder Training will be finished in October. First Responder Applicant is Tammy Robarge. The fire truck inspections passed. Hose testing is completed.

**Normanna Land Use Committee Report:** Gunsolus reported there was nothing new to report.

**Buildings and Grounds Report:** Johnson reported the cemetery grounds are cleaned up. There may be one more grounds mowing. Gunsolus reported Superior Fuel Company propane offered a three contract for \$1,299. Motion by Johnson to enter into a three year contract with Superior Fuel Company for \$1,299, seconded by Courrege. Motion carried unanimously. Hanson will contact the company and finalize the deal.

**Fire Department Liaison:** Johnson reported there was nothing new to report.

**Road Report:** Johnson reported there is some work being done at Kings Kourt and a few other township roads.

**Clerk's Report:** Hanson presented the list of certified election judges for approval to serve at the general election on November 6<sup>th</sup>. Motion by Johnson to approve election judges for the general election, seconded by Gunsolus. Motion carried unanimously.

### Old Business

**Duluth Urban Water Shed Advisory Committee (DUWAC):** Courrege reported there was nothing new to report.

**Cloquet Valley Internet Initiative (CVII):** Gunsolus reported there was nothing new to report.

**Normanna 5K Run/Walk-October 13<sup>th</sup> – 9 a.m.:** Johnson reported on the event. There were 19 registrations for a total of \$325, nine businesses donated for a total of \$455 plus 2-\$25 Menard gift cards.

**Cemetery Regulations:** Tabled.

**New Business**

**Snow Plow Quotes:** Tabled.

**Treasurer's Report:** Clerk Hanson distributed the Cash Control Statement, Net Pay Account Distribution Report, and Claims List for approval to the Supervisors. The claims list is attached and the other reports are in the Clerk's book.

Beginning Balance -9/1/2018-\$87,999.46

Total Receipts - \$7.25

Total Disbursements - \$15,920.72

Outstanding Checks - \$239.84

Total per Bank Statement -9/30/2018 - \$72,325.83

October claims 2563-2572 totaled \$14,908.85 were presented for approval.

October payroll checks 3108-3111 totaled \$621.83.

Motion by Johnson to pay the October claims as presented and accepted the September cash control statement, seconded by Courge. Motion carried unanimously.

**Petitions from the Floor:** None.

**Newsletter:** Hanson presented a draft of the next newsletter. It was agreed to wait until next month to send it out.

Checks were signed.

Correspondence was read.

Motion by Johnson to adjourn the meeting at 7:46 p.m., seconded by Gunsolus. Motion carried unanimously.

Respectfully submitted,

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Ellen Hanson, Clerk

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Daniel Johnson, Chair

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Town of Normanna

Claims List for Approval

10/14/2018

Date Range : 10/1/2018 To 10/31/2018

Date	Vendor	Description	Claim #	Total	Account #	Account Name	Detail
10/15/2018	Hanft Fride	Inv.134446:Town Road Issues (Halcyon Dell Road)	2563	\$868.00			
					100-41610-304-	City/Town Attorney	\$868.00
10/15/2018	CenturyLink	2018:Sept. Telephone	2564	\$36.81			
					100-41940-321-	General Government Buildings and Plant	\$36.81
10/15/2018	Rodda Grading & Excavating	Inv.1242:Road work (8/21-8/26/18):Wikstad & Koski; Mowing roads	2565	\$1,540.50			
					201-43122-403- 201-43122-403-	Unpaved Streets Unpaved Streets	\$472.50 \$1,068.00
10/15/2018	St. Louis County Auditor	Inv.187221:1st half Snowplowing 2018-2019	2566	\$2,705.64			
					201-43125-403-	Ice and Snow Removal	\$2,705.64
10/15/2018	Fire Safety USA, Inc.	Inv.112839:20 decals for helmets	2567	\$76.50			
					225-42220-240-	Fire Fighting	\$76.50
10/15/2018	PNC Equipment Finance	Lease payment for pumper truck-24th (Final)	2568	\$7,665.78			
					225-47130-603- 225-47230-613-	Principal - Short-Term Debt Interest - Short-Term Debt	\$7,471.72 \$194.06
10/15/2018	Fire Catt, LLC	Hose Testing for Normanna Fire Dept.	2569	\$1,334.25			
					225-42260-221-	Fire Repair Services	\$1,334.25
10/15/2018	United States Treasury	2018:Payroll Taxes 3rd Quarter (41-1455008)	2570	\$440.13			
					100-41901-122- 100-41901-135- 100-41901-171-	Other General Government Other General Government Other General Government	\$308.08 \$72.05 \$60.00
10/15/2018	Ellen Hanson	Reimbursement for printing of mailing	2571	\$137.77			
					100-41901-810-	Other General Government	\$137.77

Report Last Updated: 08/29/2014

Page 1 of 2

Town of Normanna

Claims List for Approval

10/14/2018

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Date	Vendor	Description	Claim #	Total	Account #	Account Name	Detail
Total For Selected Claims				\$14,805.38			\$14,805.38

*Daniel R Johnson* \_\_\_\_\_ 10/15/2018  
Daniel R Johnson Chair, Town Supervisor Date

*Dennis Gunsolus* \_\_\_\_\_ 10/15/2018  
Dennis Gunsolus Vice Chair, Town Supervisor Date

*Tammy Courge* \_\_\_\_\_ 10/15/18  
Tammy J Courge Town Supervisor Date

Town of Normanna


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10/15/2018

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10/15/2018	Minnesota Power	2018:September Electric	2572	\$103.47			
					100-41940-381-	General Government Buildings and Plant	\$44.96
					225-42280-381-	Fire Stations and Buildings	\$58.51
Total For Selected Claims				\$103.47			\$103.47

  
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 Daniel R Johnson                      Chair, Town Supervisor                      10/15/18  
 \_\_\_\_\_  
 Date

  
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 Dennis Gunsolus                      Vice Chair, Town Supervisor                      10/14/18  
 \_\_\_\_\_  
 Date

  
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 Tammy J Courge                      Town Supervisor                      10/15/18  
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Town of Normanna


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 Daniel R Johnson                      Chair, Town Supervisor                      10/15/18  
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 Date

  
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 Dennis Gunsolus                      Vice Chair, Town Supervisor                      10/14/18  
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 Date

  
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 Tammy J Courge                      Town Supervisor                      10/15/18  
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 Date

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**Town of Normanna**

6472 French River Road  
Duluth MN 55804  
218.525.1848

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October 15, 2018

TO: Normanna Town Supervisors  
FROM: Ellen Hanson, Clerk-Treasurer  
RE: Appointment of Election Judges

Listed below are the certified Normanna Election Judges that are eligible to serve during the November 6<sup>th</sup> General Election. The election will be held from 7:00 a.m.– 8:00 p.m. I recommend they all be appointed to serve as election judges. Thank you.

- Susan Baker
- Lone Cooke (Head Judge)
- Sandy Cooke
- Ellen Hanson (Head Judge)
- Vivian Hanson (Head Judge)
- Andrew Kinnear
- Clark Peterson
- Leslie Peterson