

The Normanna Annual Meeting was called to order on March 14, 2017, by Paul Hanson, at 8:15 p.m., at the Normanna Town Hall.

**Pledge of Allegiance:** All present recited the Pledge of Allegiance.

**Election of Moderator:** Nominations were opened by Hanson for a Moderator of the Annual Meeting. Robert Spehar was nominated and accepted. The call for nominations were declared three times afterwards. With no other nominations, Hanson called for a vote. Robert Spehar was elected unanimously as the moderator.

**Minutes of 2016 Annual Meeting:** A motion was made by Dennis Gunsolus to accept and waive the reading of last year's annual meeting minutes and seconded by Marcia Stromgren. This motion passed unanimously.

**Report of 2016 Receipts and Disbursements:** P. Hanson reported that the summary of receipts and disbursements report were available to read at this meeting. A motion to accept the Treasurer's Report, as presented, was made by Marcia Stromgren, and seconded by Leslie Peterson. This motion carried unanimously.

**Clerk/Treasurer's Report:** P. Hanson reported that the Clerk/Treasurer E. Hanson was at Lakewood training her new assistant to cover the annual meeting. Copies of her report were available for the public to read.

**Fire Department Report:** Copies of the Fire Department report were made available for the public to read. Eric Norland presented the report at this meeting.

**Building and Grounds Report:** Copies of the report were available for the public to read. Supervisor Dan Johnson presented the Building and Grounds Report at this meeting.

**Road and Bridges Report:** Copies of the report were available for the public to read. Supervisor Dan Johnson presented the Road and Bridges Report at this meeting.

**Cloquet Valley Internet Initiative:** Supervisor Kimberly Grubb presented the Cloquet Valley Internet Initiative Report at this meeting.

**2017 Election Results:** A total of 103 township resident votes were cast. Supervisor (3 year term)

Dennis Gunsolus = 79; Clark Peterson = 24; Write-ins = 0; Blank-votes = 0.

**Setting of the 2018 Levy Amounts:** Supervisor Dan Johnson presented the proposed 2018 Normanna Township Levy amounts. They were: General Fund = \$15,000, Fire Department Fund = \$32,500, Roads and Bridges Fund = \$25,500, Building Fund = \$0, Cemetery Fund = \$1,000, Impress Fund = \$200; total proposed is \$74,200.

A motion was made by Sandy Cooke and seconded by Marcia Stromgren to accept the proposed levy amount for the **General Fund** of \$15,000. This motion passed unanimously.

A motion was made by Sandy Cooke and seconded by Diane Spehar to accept the proposed levy amount for the **Fire Department** Fund of \$32,500. This motion passed unanimously.

A motion was made by Dennis Gunsolus and seconded by Joel Beilke to accept the proposed levy amount for the **Roads and Bridges** Fund of \$25,500. This motion passed unanimously.

A motion was made by Diane Spehar and seconded by Leslie Peterson to accept the proposed levy amount for the **Building Fund** of \$0. This motion passed unanimously.

A motion was made by Marcia Stromgren and seconded by Joel Beilke to accept the proposed levy amount for the **Cemetery Fund** of \$1,000. This motion passed unanimously.

A motion was made by Leslie Peterson and seconded by Clark Peterson to accept the proposed levy amount for the **Impress Fund** of \$200. This motion passed unanimously.

The total 2018 levy is \$74,200.

**Petitions from the Floor:** 1. Mark Anderson thanked the Supervisors for their governance. 2. Marcia Stromgren talked about the South St. Louis County tree sale. 3. Dan Johnson reported on the Watershed Advisory Committee. Reports were available for the public to read. 4. The Local Board of Appeal and Equalization meeting will be held in May. 5. Discussion on noxious weeds treatment. 6. The Election Judges were thanked for their service. 7. The moderator was thanked for his service. 8. The volunteer workers were thanked. 9. Gunsolus recognized Commissioner Rukavina for his assistance with the land sale.

**Set Time and Place for the 2018 Annual Meeting:** A motion was made by Sandy Cooke and seconded by Dennis Gunsolus to hold the 2018 Normanna Township Annual Meeting at 8:15 p.m. on Tuesday, March 13, 2018 at the Town Hall unless it is a snow day and the election will be held from 5:00-8:00 p.m. Motion passed unanimously.

**Adjournment:** A motion to adjourn was made by Joel Beilke and seconded by Julie Johnson at 9:29 p.m. Motion passed unanimously.

Respectfully Submitted,

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Paul Hanson

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Robert Spehar, Moderator

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**Town of Normanna**

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6472 French River Road  
Duluth MN 55804

**2017 Annual Meeting Agenda  
Normanna Township  
Tuesday, March 14<sup>th</sup>, 2017; 8:15 p.m.**

- Call to Order
- Pledge of Allegiance
- Nomination and Election of Moderator
- 2016 Annual Meeting Minutes (Review and Approve)
- Treasurer's Report of 2016 Receipts and Disbursements
- Clerk's Report
- Fire Department Report
- Building and Grounds Report
- Road & Bridge Report
- Cloquet Valley Internet Initiative Report
- 2017 Election Results
- Set Levies for 2018 (See Proposed Levy Sheet)
- Petitions of Additional Items from the Floor
- Set time and place for the 2018 Annual Meeting (Tuesday, March 13, 2018)
- Adjournment

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Board of Canvass Meeting (Supervisors Certify the Election Results)  
immediately following Annual Meeting.

Town of Normanna

Statement of Receipts, Disbursements and Balances (Schedule 1)

1/23/2017

As on 12/31/2016

Fund	Beginning Balance	Receipts	Sale of Investments	Transfers In	Disbursements	Purchase of Investments	Transfers Out	Ending Balance	Investment Balance	Total Balance
General Fund	27,262.04	29,029.20	0.00	0.00	21,985.10	0.00	704.53	33,601.61	0.00	33,601.61
Road and Bridge	37,017.94	26,347.94	0.00	0.00	44,894.53	0.00	0.00	18,471.35	0.00	18,471.35
Building	20,694.46	5,072.84	0.00	0.00	9,040.00	0.00	0.00	16,727.30	0.00	16,727.30
Cemetery	3,284.40	5,633.04	0.00	0.00	7,137.52	0.00	3,585.15	(1,805.23)	0.00	(1,805.23)
Fire Department	22,483.61	38,925.50	0.00	4,289.68	36,139.16	0.00	0.00	29,559.63	0.00	29,559.63
Impress Fund	148.13	248.90	0.00	0.00	85.28	0.00	0.00	311.75	0.00	311.75
<b>Total :</b>	<b>110,890.58</b>	<b>105,257.42</b>	<b>0.00</b>	<b>4,289.68</b>	<b>119,281.59</b>	<b>0.00</b>	<b>4,289.68</b>	<b>96,866.41</b>	<b>0.00</b>	<b>96,866.41</b>

## **Town of Normanna**

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**6472 French River Road  
Duluth MN 55804  
218.525.1848**

### 2016 Normanna Clerk/Treasurer's Report

#### **Treasurer's Report**

The bank statements and the treasurer's books balanced monthly. The 2016 annual audit by the Board of Supervisor's was held on January 23, 2017 and continued on February 24, 2017. The Supervisors reviewed the claims, receipts, deposits, checks, and reports presented by the Treasurer. The Board of Audit found no discrepancies. All County and State reports were filed according to mandated rules and regulations.

#### **Clerk's Report**

All of the 2016 elections in Normanna Township ran smoothly. It was a year when election judges needed their training re-certified. I held two training sessions and also, the County offered online training for judges with experience. Normanna Election Judges are professional, friendly, courteous, and helpful to the residents they serve. The Clerk salutes them for their hard work, community service and dedication. In 2016, they served during the township election, a primary and a national general election. Thank you.

As Clerk, I also needed to update my clerk election judge training. I attended a session given by the Minnesota Association of Townships (MAT) in early spring and I also participated in the online training sessions.

It has been a pleasure serving Normanna Township as your Clerk/Treasurer.

Respectfully submitted,

Ellen Hanson

Normanna Annual Meeting 2017 Tuesday March 14<sup>th</sup>, 8:15PM

### Normanna Fire Department Report

This report is read on behalf of our chief Jeff Cooke and assistant chief Thomas Fitzgerald.

The Normanna Fire Department currently has:

1. 15 members total.
2. 7 are certified first responders
3. 11 certified fire fighters.
4. 2 of those are new recruits in training

This past year we had 19 calls. That is down from 32 last year. 5 of those runs were medical runs, 14 were mutual aid runs, 4 of which were structure fires and 2 chimney fires, but we had zero structure fires in Normanna township.

Last summers June 21<sup>st</sup> windstorm brought many NFD members out into the community to assist people and clear roads of downed trees.

The firehall is in good working order, the trucks are serviced and maintained and ready for service. A new portable generator was purchased to provide power in an emergency to the hall.

We continue to have a good working relationship with the town board and would like to thank Dan Johnson for providing his help as the fire department liason officer.

We are thankful for our two new recruits Aaron Miller and Ryan Linn for joining the fire department. We always need new volunteers so drop by on the 1<sup>st</sup> or 3<sup>rd</sup> Thursdays in the fire hall at 7:30pm if interested.

Thank you,

Eric Norland

## Duluth Urban Watershed Advisory Committee: Fall 2016 Update

### Summary

The State of Minnesota is moving towards a watershed framework for managing water quality. Because the urban watersheds of the Duluth Metropolitan area share unique development characteristics and are more similar to each other than to more rural watersheds, the Minnesota Pollution Control Agency is exploring a process for managing these urban watersheds separately.

An advisory committee consisting of representatives from all communities these watersheds flow through, as well as other agencies and organizations, was created to inform the watershed process and provide recommendations for ways these watersheds could be managed more holistically.

#### Advisory Committee Communities and Organizations

St. Louis County
Gnesen Township
Lakewood Township
Midway Township
Normanna Township
Thomson Township
City of Rice Lake
City of Duluth
City of Proctor
City of Hermantown
South St. Louis Soil and Water Conservation District
University of Minnesota Duluth
Minnesota Pollution Control Agency
Minnesota Department of Natural Resources
Minnesota Department of Transportation

### Objectives

The advisory committee has three primary objectives:

1. **Sharing information:** Extensive monitoring is underway in these urban watersheds, and research that relates to urban watersheds continues to develop and offer new answers to water quality problems. The committee will help refine the monitoring efforts, while also learning about the findings, and sharing relevant information about new and upcoming projects with other committee members.
2. **Fostering collaboration and engagement:** The committee will help the communities take advantage of opportunities to identify and implement watershed protection initiatives and actions. To foster greater engagement with the residents and stakeholders across the watersheds, two workshops will be organized by MN Sea Grant annually, and the committee will participate in setting the agenda for these public workshops.
3. **Exploring watershed management frameworks:** Watersheds cross political boundaries, and unless the entire watershed is involved, efforts to maintain or improve water quality will fall short. The committee will evaluate and review potential frameworks for managing these urban watersheds, taking into account the unique needs of our Northeastern Minnesota communities.

### Vision

Our water resources and associated ecosystems become healthier and more resilient through public engagement and local government collaboration.

### What has the Advisory Committee been doing since January 2015?

- Learning about the State Watershed Framework and the current efforts in the Duluth area streams
  - This includes monitoring and modeling efforts in 6 of the streams (Amity, Tischer, Chester, Miller, Merritt, and Keene Creeks)
- Began exploring watershed management models through presentations and speakers



- Joint Powers Boards/Organizations/Agreements: legal agreement between 2+ parties; all parties share common power; the Agreement outlines the authorities and funding scheme of the Board/Organization
- Voluntary Cooperation Model: communities agreeing to work together; members are free to join and leave at any time; no taxing authority; board appointed by members; funding scheme up to organization; can deal with surface, groundwater, and land/use development – decided on by membership/organization
- Watershed Management Districts: Special Purpose Units of Gov't with limited taxing authority; administered by BWSR; board appointed by County Commissioners; deal with surface water, groundwater, and land use/development
- Watershed Management Organizations: funded by member municipalities; board appointed by members; deal only with surface water
- Learning about existing water regulations
  - The Federal Clean Water Act; Total Maximum Daily Loads; Impaired Streams and 303(d)
  - Minnesota's Shoreland Management Act
  - Non-Point Discharge Elimination System Permits (NPDES) and Municipal Separate Storm Sewer System (MS4)
  - EPA's Residual Designation Authority – Section 402(p)6 of Clean Water Act
  - Minnesota's Wetland Conservation Act and Wetland Delineation
- Duluth Watershed Open House in January 2016 at Duluth Heights Community Center
  - Stressors to local streams and best management practices (BMPs)
  - LakeSuperiorStreams' DataViewer Tool

### What's coming up next?

- Visit individual communities to discuss management options and “best fit” for each community
- Develop a draft recommendation(s) for watershed management based on Committee discussion and gather ideas for moving forward

All with the goal of making a recommendation to our communities about how we will work together to manage water quality across political boundaries.

Links to past meeting notes and presentations are posted to the Duluth WRAPS webpage <http://www.lakesuperiorstreams.org/communities/DuluthWRAPS/>

Questions? Contact Jesse Schomberg at [jschombe@d.umn.edu](mailto:jschombe@d.umn.edu) or (218) 726-6182





