

The Normanna Annual Meeting was called to order on March 8, 2016, by Paul Hanson, Deputy Clerk, at 8:15 p.m., at the Normanna Town Hall.

Pledge of Allegiance: All present recited the Pledge of Allegiance.

Election of Moderator: Nominations were opened by Deputy Clerk Hanson for a Moderator of the Annual Meeting. Robert Spehar was nominated and accepted. The call for nominations were declared three times afterwards. With no other nominations, Deputy Clerk Hanson called for a vote. Spehar was elected unanimously as the moderator.

Minutes of 2015 Annual Meeting: A motion was made by Marcia Stromgren to accept and waive the reading of last year's annual meeting minutes and seconded by Diane Spehar, with the amendment that future minutes should reflect the full election results vote count, amendment accepted. This motion passed unanimously.

Report of 2015 Receipts and Disbursements: Deputy Clerk P. Hanson reported that the summary of receipts and disbursements report was available to read at this meeting. A motion to accept the Treasurer's Report, as presented by Deputy Clerk Hanson, was made by Marcia Stromgren, and seconded by Diane Spehar. This motion carried unanimously.

Clerk's Report: Deputy Clerk P. Hanson reported that Clerk/Treasurer E. Hanson is grateful for the support received from the Town Board and township residents, and that all is well with the township.

Fire Department Report: Copies of the Fire Department report was made available for the public to read. Eric Norland presented the report at this meeting.

Building and Grounds Report: Copies of the report were available for the public to read. Supervisors Dan Johnson and Dennis Gunsolus presented the Building and Grounds Report at this meeting. Gunsolus reported on the Fall 2015 break-in, and that the damage to the entry door was repaired. Additionally, Gunsolus reported that the building siding project will be conducted this year. Johnson reported that there will be landscaping work done this coming summer on the grounds. Also, Johnson reported that the township graveyard may expand in the future, and that a new fence may be constructed along the roadway.

Road and Bridges Report: Copies of the report were available for the public to read. Supervisor Dan Johnson presented the Road and Bridges Report at this meeting. Supervisor Johnson reported that most likely this Spring will be hard on gravel roads because Fall 2015 grading had to be curtailed due to the weather. A township road inspection will occur this coming April.

Cloquet Valley Internet Initiative: Supervisor Kimberly Grubb presented the Cloquet Valley Internet Initiative Report at this meeting. There will be no fiber optic expansion this coming year due to funding. CLP Internet lost the 700 MHz licensed frequency and some residents lost their internet connection. CLP still operates the unlicensed frequency and still provides internet to many township residents.

2016 Election Results: A total of 28 township resident votes were cast. Supervisor (3 year term) Dan Johnson = 27, Write-ins = 1; Clerk/Treasurer (2 year term) Ellen Hanson = 26, Blank-votes = 2.

Setting of the 2017 Levy Amounts: Supervisor Dan Johnson presented the proposed 2017 Normanna Township Levy amounts. They were: General Fund = \$15,000, Fire Department Fund = \$35,000, Roads and Bridges Fund = \$15,000, Building Fund = \$5,000, Cemetery Fund = \$5,000, Impress Fund = \$0.

A motion was made by Sandy Cooke and seconded by Marcia Stromgren to accept the proposed levy amount for the General Fund of \$15,000. This motion passed unanimously.

A motion was made by Sandy Cooke and seconded by Marcia Stromgren to accept the proposed levy amount for the Fire Department Fund of \$35,000. This motion passed unanimously.

A motion was made by Sandy Cooke and seconded by Marcia Stromgren to accept the proposed levy amount for the Road and Bridges Fund of \$15,000. This motion passed unanimously.

A motion was made by Sandy Cooke and seconded by Marcia Stromgren to accept the proposed levy amount for the Building Fund of \$5,000. This motion passed unanimously.

A motion was made by Sandy Cooke and seconded by Marcia Stromgren to accept the proposed levy amount for the Cemetery Fund of \$5,000. This motion passed unanimously.

A motion was made by Sandy Cooke and seconded by Marcia Stromgren to accept the proposed levy amount for the Impress Fund of \$0. This motion passed unanimously.

The total 2017 levy is \$75,000.

Petitions from the Floor: Marcia Stromgren stated that the Normanna Newsletter is published inconsistently. Supervisor Grubb reported that a decision was made by the Township Board to publish in an as-needed manner instead of a regular schedule.

Set Time and Place for the 2017 Annual Meeting: A motion was made by Sandy Cooke and seconded by Diane Spehar to hold the 2017 Normanna Township Annual Meeting at 8:15 p.m. on Tuesday, March 14, 2017 at the Town Hall unless it is a snow day and the election will be held from 5:00-8:00 p.m. Motion passed unanimously.

Adjournment: A motion to adjourn was made by Lone Cooke and seconded by Vivian Hanson at 9:10 p.m. Motion passed unanimously.

Respectfully Submitted,

Paul Hanson, Deputy Clerk

Robert Spehar, Moderator



Town of Normanna

**6472 French River Road
Duluth MN 55804**

2016 Annual Meeting Agenda Normanna Township March 8th, 2016; 8:15 p.m.

- Call to Order
- Pledge of Allegiance
- Election of Moderator
- 2015 Annual Meeting Minutes (Review and Approve)
- Treasurer's Report of 2015 Receipts and Disbursements
- Clerk's Report
- Fire Department Report
- Building and Grounds Report
- Road & Bridge Report
- Cloquet Valley Internet Initiative Report
- 2016 Election Results
- Set Levies for 2017 (See Proposed Levy Sheet)
- Petitions of Additional Items from the Floor
- Set time and place for the 2017 Annual Meeting (Tuesday, March 14, 2017)
- Adjournment

Board of Canvass Meeting (Supervisors Certify the Election Results)
Immediately following Annual Meeting.

Normanna Annual Meeting Minutes**Page 1 of 1****March 10, 2015**

The Normanna Annual Meeting was called to order on March 10, 2015 by Ellen Hanson, Clerk, at 8:15 p.m. at the Normanna Town Hall.

Pledge of Allegiance: All present recited the Pledge of Allegiance.

Election of Moderator: Nominations were opened by Clerk Hanson for a Moderator of the Annual Meeting. Sandy Cooke was nominated and accepted. The call for nominations were declared three times afterwards. With no other nominations, Clerk Hanson called for a vote. Cooke was elected unanimously as the moderator.

Minutes of 2014 Annual Meeting: A motion was made by Kurt Johnson to accept and waive the reading of last year's annual meeting minutes and seconded by Marcia Stromgren with the amendment to report that there was no clerk's report, amendment accepted. This motion passed unanimously.

Report of 2014 Receipts and Disbursements: E. Hanson reported that the summary of receipts and disbursements report was available to read at this meeting. A motion to accept the Treasurer's Report, as presented by Clerk Hanson, was made by Kurt Johnson, and seconded by Marcia Stromgren. This motion carried unanimously.

Clerk's Report: Clerk Ellen Hanson reported all is well in Normanna and thanked the election judges for their service.

Fire Department Report: Copies of the Fire Department report was available for the public to read. Eric Norland presented the report at this meeting.

Building and Grounds Report: Copies of the report were available for the public to read. Supervisor Dan Johnson presented the Building and Grounds Report at this meeting. Gunsolus reported that the Cooke sisters provided the pictures hung in the town hall. The stairwell was completed between the upper and lower level. Johnson reported on the grounds. The cemetery is in good shape while the town hall lawn needs some work.

Building Committee Report: Gunsolus reported the last project will be the outside siding and new roof which likely will be done in the spring.

Road and Bridges Report: Copies of the report were available for the public to read. Supervisor Dan Johnson presented the Road and Bridges Report at this meeting.

Cloquet Valley Internet Initiative: Supervisor Kimberly Grubb presented the Cloquet Valley Initiative Internet Report at this meeting. The 2015 plan is to write proposals for grants, and explore relationships with the IRRRB & St. Louis County Commissioners.

2015 Election Results: A total of 38 township resident votes were cast. Supervisor (3 year term) Kimberly Grubb =26, Write-ins =1, and 1 over-vote.

Setting of the 2016 Levy Amounts: Supervisor Dan Johnson presented the proposed 2016 Normanna Township Levy amounts. They were: General Fund = \$25,000, Fire Department Fund = \$35,000, Road and Bridge Fund = \$20,000, Building Fund = \$5,000, Cemetery Fund = \$2,000, Impress Fund = \$200. A motion was made by Marcia Stromgren and seconded by Diane Spehar to accept the proposed levy amount for the General Fund of \$25,000. This motion passed unanimously. A motion was made by Bill Prudhomme and seconded by Dennis Gunsolus to accept the proposed levy amount for the Fire Department Fund of \$35,000. This motion passed unanimously. A motion was made by Corey Hulst and seconded by Marcia Stromgren to accept the proposed levy amount for the Road and Bridges Fund of \$20,000. This motion passed unanimously. A motion was made by Bob Spehar and seconded by John Stromgren to accept the proposed levy amount for the Building Fund of \$5,000. This motion passed unanimously. A motion was made by Bill Prudhomme and seconded by Kurt Johnson to propose \$3,500 for the Cemetery levy amount. Those in favor of this motion=9, nays=10, motion fails. A motion was made by Diane Spehar, seconded by Vivian Hanson to accept the proposed levy amount for the Cemetery Fund of \$2,000. This motion passed. A motion was made by Lone Cooke and seconded by Vivian Hanson to accept the proposed levy amount for the Impress Fund of \$200. This motion passed unanimously. The total 2016 levy is \$87,200.

Petitions from the Floor: Marcia Stromgren reported on the South Saint Louis County Soil and Water Conservation Tree Sale.

Set Time and Place for the 2016 Annual Meeting: A motion was made by Marcia Stromgren and seconded by Lone Cooke to hold the 2016 Normanna Township Annual Meeting at 8:15 p.m. on March 8, 2016 at the Town Hall unless it is a snow day and the election will be from 5:00-8:00 p.m. Motion passed unanimously.

A motion was made by Paul Hanson and seconded Kimberly Grubb at 9:21 p.m. This motion passed unanimously.

Respectfully submitted,

Ellen Hanson
Clerk

Sandy Cooke
Moderator

Town of Normanna

Statement of Receipts, Disbursements and Balances (Schedule 1)

12/31/2015

As of 12/31/2015

<u>Fund</u>	<u>Beginning Balance</u>	<u>Receipts</u>	<u>Sale of Investments</u>	<u>Transfers In</u>	<u>Disbursements</u>	<u>Purchase of Investments</u>	<u>Transfers Out</u>	<u>Ending Balance</u>	<u>Investment Balance</u>	<u>Total Balance</u>
General Fund	\$6,281.44	\$36,529.52	\$0.00	\$0.00	\$15,648.52	\$0.00	\$0.00	\$27,262.04	\$0.00	\$27,262.04
Road and Bridge	\$37,902.94	\$15,716.51	\$0.00	\$0.00	\$16,601.51	\$0.00	\$0.00	\$37,017.94	\$0.00	\$37,017.94
Building	\$9,161.72	\$11,532.74	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,694.46	\$0.00	\$20,694.46
Cemetery	\$933.75	\$2,350.65	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,284.40	\$0.00	\$3,284.40
Fire Department	\$36,076.75	\$21,761.65	\$0.00	\$0.00	\$34,754.79	\$0.00	\$0.00	\$22,483.61	\$0.00	\$22,483.61
Fire Hall	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Impress Fund	\$204.96	\$27.05	\$0.00	\$0.00	\$83.88	\$0.00	\$0.00	\$148.13	\$0.00	\$148.13
Cartway	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total	\$90,561.56	\$87,418.12	\$0.00	\$0.00	\$67,089.10	\$0.00	\$0.00	\$110,890.58	\$0.00	\$110,890.58

David R. Johnson
 Dennis P. Lussolus
 K. K. K.



Town of Normanna

**6472 French River Road
Duluth MN 55804
218.525.1848**

2015 Normanna Clerk/Treasurer's Report

Treasurer's Report

The bank statements and the treasurer's books balanced monthly. The 2015 annual audit by the Board of Supervisor was held on January 20, 2016 and continued on February 17, 2016. The Supervisors reviewed the claims, receipts, deposits, checks, and reports presented by the Clerk. The Board of Audit found no discrepancies.

Clerk's Report

The Normanna.org website was updated in 2015. The Clerk added the Normanna Resolutions from 1991 to the site. Each resolution was scanned which created a pdf and they were put in to folders at the site. Since they are pdf's, they are key word searchable. Also, added to the website in 2015 were older minutes back to 2008. The Land Use Committee forms can be found there too as well as the Normanna Fire Department application and Informed Consent document.

The Normanna Election Judges are excellent workers. They are friendly, courteous, polite, and helpful to the residents they serve. The Clerk salutes them for their hard work, community service and patience. In 2015, they served during a primary and general school board election. Thank you.

It has been a pleasure serving Normanna Township as your Clerk/Treasurer.

Respectfully submitted,

Ellen Hanson

Normanna Annual Meeting 2016

Normanna Fire Department Report

This report is read on behalf of our chief Jeff Cooke and assistant chief Bill Prudhomme.

The Normanna Fire Department currently has:

1. 13 members total.
2. 5 certified first responders
3. 9 certified fire fighters.
4. 2 new recruits in training

This past year we had 32 calls. That is up from 25 last year. 11 of those runs were medical runs, 13 were mutual aid runs and we had zero structure fires in the township, but 2 chimney fires.

During this past year the fire hall was broken into and so was the town hall. Many training items were stolen from the fire hall. They have since been replaced. A new security system will soon be installed into the fire hall.

The firehall is in good working order, the trucks are serviced and maintained and ready for service.

We have enjoyed a real good working relationship with the town board and would like to thank Dan Johnson for providing his help as the fire department liason officer.

We are thankful for our two new recruits Cassie Pohl and Joel Klints for joining the fire department. We need new volunteers so drop by on the 1st or 3rd Thursdays in the fire hall at 7:30pm if interested.

Thank you,
Eric Norland

Normanna Township 2015 Annual Road Report

Township Roads:

- Koski Road
- Lookout Road
- Wikstad Road
- Hagen Road
- Troy Brett Trail
- Krista's Kourtyard
- Lady Nicole Lane

Beginning Fund Balance: \$37,902.94

Revenues: \$15,716.51 (\$4195.14 from gas tax)

Expenditures: \$16,601.51

Ending Balance: \$37,017.94

2015 Road Projects:

- Roadside mowing
- Scheduled Grading

2016 Projected Projects

- Board of Supervisors will determine what road projects are needed at our monthly May board meeting. We conduct a road inspection in April.

Contractors: Butch Seeley Excavating, Eagle Lake Excavating, Rodda Grading and Excavating, St. Louis County Public Works Department, Duluth Dirt

Submitted by Road Supervisor Dan Johnson, March 8th, 2016



Town of Normanna

6472 French River Road
Duluth MN 55804

2013-2016 Approved Levies

2017 Proposed Levy

Fund	Approved 2013	Approved 2014	Approved 2015	Approved 2016	Proposed 2017
General	\$20,000	\$25,000	\$35,000	\$25,000	\$15,000
Fire Department	\$20,000	\$20,000	\$20,000	\$35,000	\$35,000
Road & Bridge	\$30,382	\$25,000	\$10,000	\$20,000	\$15,000
Building	\$0	\$5,000	\$10,000	\$5,000	\$5,000
Cemetery	\$0	\$1,000	\$1,000	\$2,000	\$5,000
Impress	\$0	\$200	\$0	\$200	\$0
Total Levy	\$70,382	\$76,200	\$76,000	\$87,200	\$75,000

Current Balances



Fund	Balance 01/31/2016
General	\$23,675.52
Fire Department	\$16,497.02
Road & Bridge	\$37,094.23
Building	\$20,770.76
Cemetery	\$1,665.27
Impress	\$148.13
Total	\$99,850.93